

City of Atlanta
Department of Planning and Community Development
Bureau of Planning, Current Planning Division, Suite 3350
(404) 330-6145

SUBMITTAL CHECKLIST
for
REZONING APPLICATION

- _____ 1. Submit complete **APPLICATION** with notarized signatures.
- _____ 2. Submit **DOCUMENTED IMPACT ANALYSIS** based on criteria outlined in application form. In addition, identify the sewer and drainage basins for the subject property (see Instructions, item B).
- _____ 3. Submit notarized **AUTHORIZATION(S) OF PROPERTY OWNER(S)**, if other than applicant (see Attachment 1).
- _____ 4. Submit **AUTHORIZATION OF ATTORNEY**, if an attorney is filing the application on behalf of a property owner (see Attachment 2).
- _____ 5. Submit a copy of a survey ("plat of survey") and a written **LEGAL DESCRIPTION** in metes and bounds. Application will not be accepted without a legal description.
- _____ 6. When new development is proposed, submit fourteen folded copies of a **SITE PLAN**, drawn to scale, showing existing and proposed conditions including streets, footprints of buildings, parking layout, driveways, north arrow, scale, and seal of professional preparer (see **Instructions, item C**).
- _____ 7. Submit **ADDITIONAL INFORMATION** (as required- see Instructions, items D, F, G, I, & J, and Attachments 3 - 8).
- _____ 9. Submit **TREE REPLACEMENT PLAN** (see Instructions, item H.)
- _____ 8. File application with Bureau of Planning Development Review Division.
- _____ 9. Pay fee (see Attachment 9). Make check payable to "City of Atlanta".
- _____ 10. Obtain copy of the **NOTICE TO APPLICANT** regarding the Zoning Review Board (ZRB) hearing date, meeting dates, the Neighborhood Planning Unit (NPU) contact person and the NPU meeting date.
- _____ 11. Consult with NPU contact person and attend necessary meeting(s), including any applicable neighborhood association meetings.
- _____ 12. Attend ZRB public hearing.

NOTE: On closing day, applicants must sign in at the Bureau of Planning by 3:00 P.M. to ensure processing and scheduling for the corresponding public hearing date. If the applicant signs in after 3:00, the application will be scheduled for the following month's public hearing (see attached public hearing schedule).

Please do not hesitate to contact the Bureau of Planning to discuss your application with a staff planner after filing your application. The staff recommendation for your application will be available on the Tuesday before the first ZRB hearing of the month.

April 2003

APPLICATION FOR REZONING

City of Atlanta

Date Filed _____

Application Number _____

I Hereby Request That The Property Described in this Application be Rezoned

From _____ District

TO _____ District

Name of Applicant _____

Last Name

First Name

M.I.

address _____ street name _____

city _____ state _____ zip code _____

phone _____ Fax _____

e-mail address _____

Name of Property Owner _____

Last Name

First Name

M.I.

address _____ street name _____

city _____ state _____ zip code _____

phone _____ Fax _____

Description of Property

Address of Property _____ street name _____

city _____ state _____ zip code _____

The subject property fronts _____ feet on the _____ side of _____

beginning _____ feet from the _____ corner of _____

Depth: _____ Area: _____ Land Lot: _____ Land District: _____ - _____ County, GA.

Property is zoned: _____ Council District: _____ Neighborhood Planning Unit: _____

INSTRUCTIONS

- A. SUMMARY OF PROPOSED PROJECT.** Describe the proposed project in the space provided below. Include the proposed use of each building and all other land uses. This description is required in addition to the Documented Impact Analysis and is not considered a substitute. Should additional space be required please type or print on a separate piece of paper.

- B. DOCUMENTED IMPACT ANALYSIS.** Each application must contain a typed or printed documented analysis of the impact of the proposed rezoning with respect to the following matters.

- (1) **Compatibility with comprehensive development plans; timing of development:** The Bureau shall examine the proposal to determine whether it is in accord with comprehensive development plans in their 15-year, 5-year, and 1-year forms. In its findings in this regard, it may report that the proposal is compatible or incompatible with all such plans, or that while the change is in accord with those of longer range it would be premature in the light of the 1-year or 5-year comprehensive development plans. The Bureau shall not recommend any change not in accord with adopted comprehensive development plans but may, where it sees fit, recommend changes in such plans, following which, if such change in plans are officially adopted, the zoning change may be reconsidered without prejudice and without a new application if an application is involved.
- (2) **Availability of and effect on public facilities and services/referrals to other agencies:** The Bureau shall consider and report on the availability of public facilities and services and the effect the proposed change would have on demands for public facilities and services in the area in which the change is proposed or generally. Such facilities and services include but are not limited to water supply, sewage, or drainage, transportation, schools, fire and police protection, and solid waste collection and disposal.
- (3) **Availability of other land suitable for proposed use; effect on balance of land uses:** The Bureau may consider the availability of other appropriate land already zoned for the proposed use, general and in the area of the proposed change. The Bureau may also consider whether generally, or in the area of the proposed change, the change would have adverse environmental effects on the balance of land uses by removing land from a category for which it is suited and for which there is a greater need to a category for which the public need is lesser.
- (4) **Effect on character of the neighborhood:** The Bureau shall consider the effect of uses permitted under the proposed change on the surrounding neighborhood and shall report any substantial probably adverse influences on desirable living conditions or sustained stability, or any tendencies toward blight and depreciation likely to result from the change.
- (5) **Suitability of proposed use:** The Bureau shall consider whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
- (6) **Effect on adjacent property:** The Bureau shall consider whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.
- (7) **Economic use of current zoning:** The Bureau shall consider whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.
- (8) **Tree Preservation:** The Bureau shall consider and report on whether the proposal is in accordance with the City of Atlanta's policies related to tree preservation as adopted in Section 10-2033, Policy, Purpose and Intent of the City of Atlanta Tree Ordinance.

- C. CONDITIONAL ZONING.** If the request is for zoning for new development, submit fourteen (14) copies of the site plan prepared by a State of Georgia registered architect, landscape architect, engineer, or planner holding the AICP designation. Site plans must be folded to 11" x 14". All site plans shall be sealed by the professional preparer and shall show the scale, north arrow; the location of streets and street names; sidewalks; existing and proposed buildings and their square footage, heights, and floor area ratio; parking spaces, loading areas, and number of parking spaces must also be shown. All plans for residential development must include, on the site plan, a summary of calculations in accordance with the Land Use Intensity System (see Chapter 8 of the Zoning Ordinance). For complete information regarding site plans, refer to the "Site Plan Requirements" supplement to this application form.
- D. PLANNED DEVELOPMENT (PD) DISTRICTS.** If your request is for PD District Zoning, you must comply with the requirements of Chapter 19 of the Zoning Ordinance and with the appropriate regulations for Planned Development Housing, Office-Commercial, Mixed-Use, or Business Park as appropriate. **Certification of a PD Zoning pre-application conference is required.** Submit *Attachment 8*.
- E. PROPERTY DESCRIPTION.** A copy of a recent plat of survey prepared by an engineer or land surveyor registered in the State of Georgia must accompany each application. In addition, a written legal description must be submitted. In cases involving more than one contiguous property, a consolidated legal description of the property must be submitted.
- F. HOUSING APPLICATION.** If the rezoning application contemplated the construction of one or more residential units, completed the attached Atlanta Public School form, *Attachment 3*.
- G. DEVELOPMENTS OF REGIONAL IMPACT.** If your application meets the criteria shown on *Table II (Attachment 4)*, you must complete a Development of Regional Impact Initial DRI Information Form 1b, *Attachment 5*.
- H. TREE PRESERVATION.** The City of Atlanta Tree Ordinance requires that "No permit shall be issued for the removal or destruction of any tree unless (1) A tree replacement plan meeting the requirements of Section 158-103 has been approved." Contact the City Arborist, (404) 330-6150 for details.
- I. COMPREHENSIVE DEVELOPMENT PLAN (CDP) AMENDMENT.** Submit *Attachment 6*.
- J. DISCLOSURE.** Submit a disclosure statement as described in *Attachment 7*.
- K. HEARING DATES AND PROCESSING OF APPLICANTS.** See attached Zoning Review Board Schedule.
- L. MEETING WITH NEIGHBORHOOD PLANNING UNIT.** (NPU) You must contact the appropriate Neighborhood Planning Unit (NPU) within two business days after filing your rezoning application to appear before them prior to the public hearing of the Zoning Review Board. The name and phone number of the contact for the NPU will be provided at the time that you file your application.
- M. FEES.** See attached fee schedule, *Attachment 9*.
- N. AUTHORIZATION TO INSPECT PREMISES.** I hereby authorize the staff of the Bureau of Planning of the City of Atlanta to inspect the premises, which are the subject of this rezoning application.

I swear and affirm that the information contained in this application is true and accurate to the best of my knowledge and belief.

Owner or Agent of Owner (Applicant)

Sworn to and subscribed before me this _____ day of _____, 2____.

_____(Notary Public)

AUTHORIZATION BY PROPERTY OWNER

(Required only if applicant is not the owner of property subject to the proposed rezoning)

I, _____(OWNER'S NAME)

SWEAR AND AFFIRM THAT I AM THE OWNER OF THE PROPERTY AT _____
_____(PROPERTY ADDRESS).

AS SHOWN IN THE RECORDS OF _____ COUNTY, GEORGIA, WHICH
IS THE SUBJECT MATTER OF THE ATTACHED APPLICATION. I AUTHORIZE THE
PERSON NAMED BELOW TO FILE THIS APPLICATION AS MY AGENT.

NAME OF APPLICANT

LAST NAME _____ FIRST NAME _____

ADDRESS _____ STREET NAME _____ SUITE _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE NUMBER

AREA CODE () NUMBER _____ - _____

Signature of Owner

Print name of owner

Personally Appeared Before Me this _____ day of _____, 2_____.

Notary Public

Attachment 1- Rezoning

AUTHORIZATION OF ATTORNEY

I SWEAR AND AFFIRM, AS AN ATTORNEY AT LAW, THAT I HAVE BEEN AUTHORIZED BY THE OWNER OF THE PROPERTY SUBJECT TO THE PROPOSED REZONING TO FILE THIS APPLICATION.

SIGNATURE OF ATTORNEY

NAME

ADDRESS

CITY

STATE

ZIPCODE

TELEPHONE NUMBER

ATLANTA PUBLIC SCHOOLS REVIEW REQUEST

(Required only if application would result in construction of one or more units of new housing)

Application Number_____

Name of
applicant_____

Address_____

City_____ State_____ Zip Code_____

Contact, if other than
applicant_____

Zoning category requested _____ No. of acres of property to be rezoned_____

No. of Proposed dwelling units per acre _____ Total number of dwelling units_____

Total number of units by bedroom: _____

Monthly rental per unit _____ or selling per unit _____

Projected construction completion
date:_____

**Table II
Developments of Regional Impact
Tiers and Development Thresholds
Effective January 1, 2002**

Type of Development	Metropolitan Regions	Nonmetropolitan Regions
(1) Office	Greater than 400,000 gross square feet	Greater than 125,000 gross square feet
(2) Commercial	Greater than 300,000 gross square feet	Greater than 175,000 gross square feet
(3) Wholesale & Distribution	Greater than 500,000 gross square feet	Greater than 175,000 gross square feet
(4) Hospitals and Health Care Facilities	Greater than 300 new beds; or generating more than 375 peak hour vehicle trips per day	Greater than 200 new beds; or generating more than 250 peak hour vehicle trips per day
(5) Housing	Greater than 400 new lots or units	Greater than 125 new lots or units
(6) Industrial	Greater than 500,000 gross square feet; or employing more than 1,600 workers; or covering more than 400 acres	Greater than 175,000 gross square feet; or employing more than 500 workers; or covering more than 125 acres
(7) Hotels	Greater than 400 rooms	Greater than 250 rooms
(8) Mixed Use	Total gross square feet greater than 400,000; or covering more than 120 acres	Total gross square feet greater than 125,000; or covering more than 40 acres
(9) Airports	All new airports, runways and runway extensions	Any new airport with a paved runway; or runway additions of more than 25% of existing runway length
(10) Attractions & Recreational Facilities	Greater than 1,500 parking spaces or a seating capacity of more than 6,000	Greater than 1,500 parking spaces or a seating capacity of more than 6,000
(11) Post-Secondary School	New school with a capacity of more than 2,400 students, or expansion by at least 25 percent of capacity	New school with a capacity of more than 750 students, or expansion by at least 25 percent of capacity
(12) Waste Handling Facilities	New facility or expansion of use of an existing facility by 50 percent or more; and located within one-half mile of a jurisdictional boundary	New facility or expansion of use of an existing facility by 50 percent or more; and located within one-half mile of a jurisdictional boundary
(13) Quarries, Asphalt & Cement Plants	New facility or expansion of existing facility by more than 50 percent; and located within one-half mile of a jurisdictional boundary	New facility or expansion of existing facility by more than 50 percent; and located within one-half mile of a jurisdictional boundary
(14) Wastewater Treatment Facilities	New facility or expansion of existing facility by more than 50 percent; and located within one-half mile of a jurisdictional boundary	New facility or expansion of existing facility by more than 50 percent; and located within one-half mile of a jurisdictional boundary
(15) Petroleum Storage Facilities	Storage greater than 50,000 barrels if within 1,000 feet of any water supply; otherwise, storage capacity greater than 200,000 barrels; and located within one-half mile of a jurisdictional boundary	Storage greater than 50,000 barrels if within 1,000 feet of any water supply; otherwise, storage capacity greater than 200,000 barrels; and located within one-half mile of a jurisdictional boundary
(16) Water Supply Intakes/Reservoirs	New Facilities	New Facilities
(17) Intermodal Terminals	New Facilities	New Facilities
(18) Truck Stops	A new facility with more than three (3) diesel fuel pumps; or containing a half acre of truck parking or 10 truck parking spaces.	A new facility with more than three (3) diesel fuel pumps; or containing a half acre of truck parking or 10 truck parking spaces.
(19) Any other development types not identified above (includes parking facilities)	1000 parking spaces	1000 parking spaces

DEVELOPMENT OF REGIONAL IMPACT
Fulton County Initial DRI Information (Form 1b)

TO BE COMPLETED BY APPLICANT AND FILED WITH THE CITY OF ATLANTA REZONING
APPLICATION

This form is intended for use by local governments within the Metropolitan Region Tier that are also within the jurisdiction of the Georgia Regional Transportation Authority (GRTA). The form is to be completed by the city or county government for submission to your Regional Development Center (RDC), GRTA and DCA. This form provides basic project information that will allow the RDC to determine if the project appears to meet or exceed applicable DRI thresholds.


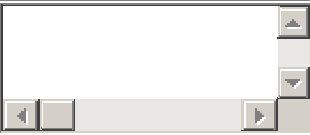

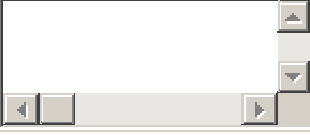

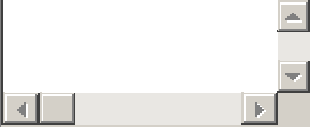

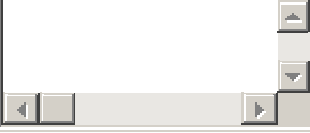

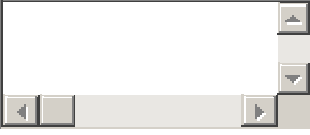

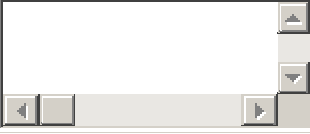

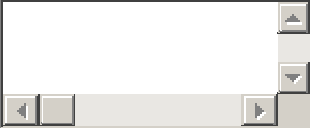

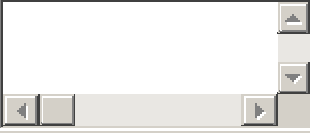

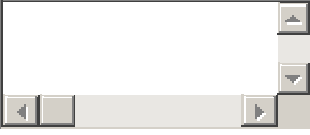

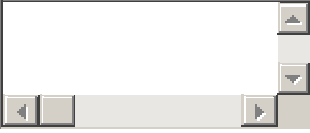

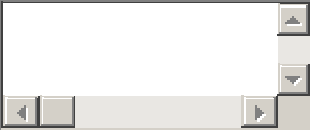

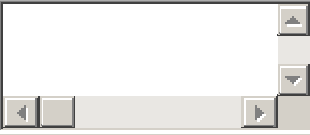
Local Government Information


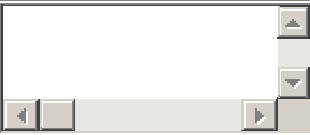

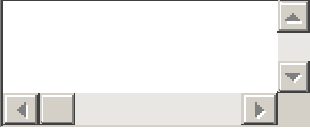





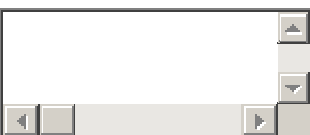
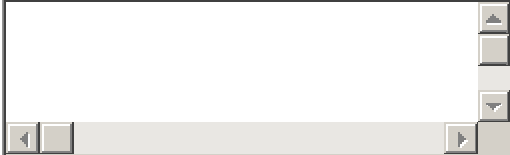

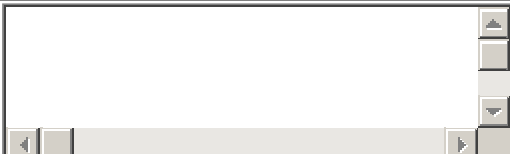
Submitting Local Government:	<div style="border: 1px solid black; height: 20px;"></div>
*Individual completing form and Mailing Address:	<div style="border: 1px solid black; height: 60px; position: relative;"><div style="position: absolute; top: 0; right: 0; width: 20px; height: 20px; border: 1px solid black; background: white;"></div><div style="position: absolute; bottom: 0; right: 0; width: 20px; height: 20px; border: 1px solid black; background: white;"></div><div style="position: absolute; bottom: 0; left: 0; width: 20px; height: 20px; border: 1px solid black; background: white;"></div><div style="position: absolute; top: 0; left: 0; width: 20px; height: 20px; border: 1px solid black; background: white;"></div></div>
Telephone:	<div style="border: 1px solid black; height: 20px;"></div>
Fax:	<div style="border: 1px solid black; height: 20px;"></div>
E-mail (only one):	<div style="border: 1px solid black; height: 20px;"></div> (Required: submittal confirmation sent here)

*Note: The local government representative completing this form is responsible for the accuracy of the information contained herein. If a project is to be located in more than one jurisdiction and, in total, the project meets or exceeds a DRI threshold, the local government in which the largest portion of the project is to be located is responsible for initiating the DRI review process.

Proposed Project Information

Name of Proposed Project:	<div style="border: 1px solid black; height: 20px;"></div>	
Description of Project	<p style="text-align: center;">Instructions:</p> <p>1. Using the table below, select the Development Type that most accurately describes the proposed project (SELECT ONLY ONE).</p> <p>2. In the second column, provide a Description of the Project. Identify type of development or uses, such as commercial, industrial, residential, etc., and size of development, such as floor area in square feet, number of employees, number of lots or housing units, etc. Use the corresponding threshold units of measure to provide detail on the project size.</p>	
Development Type (Select Only One)	Description of Project	Metropolitan Region Thresholds
<input type="radio"/>	Office	Greater than 400,000 gross square feet
<input type="radio"/>	Commercial	Greater than 300,000 gross square feet

	Wholesale & Distribution		Greater than 500,000 gross square feet
	Hospitals and Health Care Facilities		Greater than 300 new beds; or generating more than 375 peak hour vehicle trips per day
	Housing		Greater than 400 new lots or units
	Industrial		Greater than 500,000 gross square feet; or employing more than 1,600 workers; or covering more than 400 acres
	Hotels		Greater than 400 rooms
	Mixed Use		Total gross square feet greater than 400,000; or covering more than 120 acres
	Airports		All new airports, runways and runway extensions
	Attractions & Recreational Facilities		Greater than 1,500 parking spaces or a seating capacity of more than 6,000
	Post-Secondary Schools		New school with a capacity of more than 2,400 students, or expansion of this type of school by at least 25 percent of capacity
	Waste Handling Facilities		New facility or expansion of use of an existing facility by 50 percent or more; and located within .5 mile of a jurisdictional boundary
	Quarries, Asphalt & Cement Plants		New facility or expansion of existing facility by more than 50 percent; and located within .5 mile of a jurisdictional boundary
	Wastewater Treatment Facilities		New facility or expansion of existing facility by more than 50 percent; and located within .5 mile of a jurisdictional boundary

	Petroleum Storage Facilities		Storage greater than 50,000 barrels if within 1,000 feet of any water supply; otherwise, storage capacity greater than 200,000 barrels; and located within .5 mile of a jurisdictional boundary
	Water Supply Intakes/Reservoirs		New Facilities
	Intermodal Terminals		New Facilities
	Truck Stops		A new facility with more than three diesel fuel pumps; or containing a half acre of truck parking or 10 truck parking spaces
	Any other development types not identified above (includes parking facilities)		1000 parking spaces
Developer / Applicant and Mailing Address			
Telephone:		<input type="text"/>	
Fax:		<input type="text"/>	
Email:		<input type="text"/>	
Name of property owner(s) if different from developer/applicant:		<input type="text"/>	
Provide Land-Lot-District Number:		<input type="text"/>	
What are the principal streets or roads providing vehicular access to the site?			
Provide name of nearest street(s) or intersection:			
Provide geographic coordinates (latitude/longitude) of the center of the proposed project (optional):		<input type="text"/> / <input type="text"/>	
If available, provide a link to a website providing a general location map of the proposed project (optional). (http://www.mapquest.com or http://www.mapblast.com are helpful sites to use.):		<input type="text"/>	
		Attachment 5 - Rezoning, page 3 of 5	

Is the proposed project entirely located within your local government's jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, how close is the boundary of the nearest other local government?	<input type="text"/>
If no, provide the following information:	
In what additional jurisdictions is the project located?	<input type="text"/>
In which jurisdiction is the majority of the project located? (give percent of project)	Name: <input type="text"/> (NOTE: This local government is responsible for initiating the DRI review process.)
	Percent of Project: <input type="text"/>
Is the current proposal a continuation or expansion of a previous DRI?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following information (where applicable):	Name: <input type="text"/>
	Project ID: <input type="text"/>
	App #: <input type="text"/>
The initial action being requested of the local government by the applicant is:	<input type="checkbox"/> Rezoning <input type="checkbox"/> Variance <input type="checkbox"/> Connect Sewer <input type="checkbox"/> Connect Water <input type="checkbox"/> Permit <input type="checkbox"/> Other <input type="text"/>
What is the name of the water supplier for this site?	<input type="text"/>
What is the name of the wastewater treatment supplier for this site?	<input type="text"/>
Is this project a phase or part of a larger overall project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what percent of the overall project does this project/phase represent?	<input type="text"/>
Estimated Completion Dates:	This project/phase: <input type="text"/>
	Overall project: <input type="text"/>
Local Government Comprehensive Plan	
Is the development consistent with the local government's comprehensive plan, including the Future Land Use Map?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, does the local government intend to amend the plan/map to account for this development?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If amendments are needed, when will the plan/map be amended?	<input type="text"/>

Service Delivery Strategy

Is all local service provision consistent with the countywide Service Delivery Strategy?

☐ Yes ☐ No

If no, when will required amendments to the countywide Service Delivery Strategy be complete?

--	--

Land Transportation Improvements

Are land transportation or access improvements planned or needed to support the proposed project?

☒ Yes ☐ No

If yes, how have these improvements been identified:

Included in local government Comprehensive Plan or Short Term Work Program?

☒ Yes ☐ No

Included in other local government plans (e.g. SPLOST/LOST Projects, etc.)?

☒ Yes ☐ No

Included in an official Transportation Improvement Plan (TIP)?

☒ Yes ☐ No

Developer/Applicant has identified needed improvements?

☒ Yes ☐ No

Other (Please Describe)

The image shows a presentation slide with a large, empty rectangular box in the center. On the right side of the box, there are three vertical navigation arrows: a small upward arrow at the top, a medium-sized square button in the middle, and a small downward arrow at the bottom. Along the bottom edge of the box, there are two small navigation arrows: a leftward arrow on the left and a rightward arrow on the right.

☒ Yes ☐ No

COMPREHENSIVE LAND USE AMENDMENT

Date: _____

The City of Atlanta
Department of Planning and Community Development
Bureau of Planning
68 Mitchell Street, South Building, Suite 3350
Atlanta, Georgia 30335-0310

RE: CDP Land Use Amendment Application

Dear Sir/Madam:

I hereby request that the Comprehensive Development Plan (CDP) land use designation for (*address of property*) _____ be amended from (*existing land designation*) _____ to a designation that will allow it to be rezoned from (*existing zoning classification*) _____ to (*proposed zoning classification*) _____.
Notarized authorization of any and all property owner (s) indicating consent to this request have been made a part of this application.

I understand that my application for a CDP amendment is subject to a review by the Neighborhood Planning Unit (NPU) in which the property is located, and I agree to contact the Chairperson of that NPU to request consideration of my application. I further understand that I am required to submit an application fee for the CDP amendment in an amount of \$1,000.00. I have submitted a complete description of the proposed development project, including type of land use, number of units and /or square footage, floor area ratio(s), and lot coverage ratio.

I filed an application (Z-____-____) for rezoning of the subject property on (*date*)_____.

Sincerely,

Applicant's Signature

Name of Applicant (please print)

Address of Applicant

City

State

ZipCode

Phone Number of Applicant

☐ Applicant informed of CDP hearing schedule

Attachment 6-Rezoning

CONFLICT OF INTEREST IN ZONING ACTIONS

Please submit a statement regarding any conflict of interest in zoning actions as defined below.

Municipal Code 36-67A - 1. Definitions.

As used in this chapter the term:

- (1) "Applicant" means any person who applies for rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action.
- (2) "Business entity" means any corporation, partnership, limited partnership, firm, enterprise, franchise, association, or trust.
- (2.1) "Campaign contribution" means a "contribution" as defined in paragraph (6) of Code Section 21-5-3.
- (3) "Financial interest" means all direct ownership interest of the total assets or capital stock of a business entity where such ownership interest is 10 percent or more.
- (4) "Local government" means any county or municipality of this state.
- (5) "Local government official" means any member of the governing authority of a local government or any member of a planning or zoning commission.
- (6) "Member of the Family" means the spouse, mother, father, brother, sister, son, daughter of local government official.
- (6.1) "Opponent" means any person who opposes a rezoning action any attorney or other person representing or acting on behalf of a person who opposes a rezoning action.
- (6.2) "Oppose" means to appear before, discuss with, or contact either orally or in writing, any local government or local official and argue against a rezoning action.
- (6.3) "Person" means an individual, partnership, committee, association, corporation, labor organization, or any other organization or group of persons.
- (7) "Property interest" means the direct ownership of real property and includes any percentage of ownership less than total ownership.
- (8) "Real property" means any tract or parcel of land, and if developed, any buildings or structures located on the land.
- (9) "Rezoning action" means action by local government adopting an amendment to a zoning ordinance which has the effect of rezoning real property from one zoning classification to another.

36-67A-2. Disclosure of Financial Interest.

A local government official who knew or reasonably should have known he or she:

- (1) Has a property interest any real property affected by a rezoning action which that official's local government will have the duty to consider:
- (2) Has a financial interest in any business entity which has a property interest in any real property affected by a rezoning which that official's local government will have the duty to consider; or
- (3) Has a member of the family having any interest described in paragraph (1) or
- (4) of this Code section

shall immediately disclose the nature and extent of such interest, in writing, to the governing authority of the local government in which the local government official is a member. The local government official who has an interest as defined in paragraph (1) or (2) of this Code section shall disqualify himself from voting on the rezoning action. The disqualified local government officials shall not take any other action on behalf himself or any other person to influence action on the application for rezoning. The disclosures provided for in this Code section shall be a public inspection at any time during normal working hours.

36-67A-3 Disclosure of campaign contributions.

- (a) When any applicant for rezoning action has made, within two years immediately preceding the filing of that applicant's application for the rezoning action, campaign contributions aggregating \$250.00 or more to a local government official who will consider the application, it shall be the duty of the applicant to file a disclosure report with the governing authority of the respective local government showing:
 - (1) The name and official position of the local government official to whom the campaign contribution was made; and
 - (2) The dollar amount and description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.
- (b) The disclosures required by subsection (a) of this Code section shall be filed within ten days after the application for the rezoning action is first filed.
- (c) When any opponent of a rezoning action has made, within two years immediately preceding the filing of the rezoning action being opposed, campaign contributions aggregating \$250.00 or more to a local government official of the local government which will consider the application, it shall be the duty of the opponent to file a disclosure with the governing authority of the respective local government showing:
 - (1) The name and official position of the local government official to whom the campaign contribution was made; and
 - (2) The dollar amount and description of each campaign contribution made by the opponent to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution.
- (d) The disclosure required by subsection (c) of this Code section shall be filed at least five calendar days prior to the hearing by the local government or any of its agencies on the rezoning application.

36-76A-4. Penalties.

Any person knowingly failing to comply with the requirements of this chapter or violating the provisions of this chapter shall be guilty of a misdemeanor.

**Required for proposed rezoning to Planned Development—Housing (PD-H),
Planned Development –Mixed Use (PD-MU), Planned Development—Office Commercial (PD-OC),
and Planned Development—Business Park (PD-BP).**

CERTIFICATION OF PRE-APPLICATION CONFERENCE
FOR PLANNED DEVELOPMENT (PD) ZONING

A pre-application conference was held on (DATE) _____ between
(APPLICANT) _____ and a
staff person of the Current Planning Division, Zoning Review Section.

Signature of Staffperson

FEE SCHEDULE

A. REZONING APPLICATIONS. Rezoning application fees shall be based on the zoning district for which an applicant applied and upon the size of the property for which the application is made to the following schedule:

1.) To R-1, R-2, R-2A, R-3, R-3A, R-4, R-4A, or R-4B	\$ 500.00 All Classifications
2.) To R-5, RG, PDH, or MR	
1 acre or less	\$500.00
1+ to 5 acres	\$625.00
5+ to 10 acres	\$750.00
10+ acres	\$1250.00
3.) To R-LC, O-I, C-1, C-2, C-4, C-5, I-1, & or I-2	
1 acre or less	\$1000.00
1+ to 5 acres	\$1500.00
5+ to 10 acres	\$2000.00
10+ acres	\$3000.00
4) To C-3, PD-OC, PD-MU, PD-BP, LW, or MRC	
1 acre or less	\$3000.00
1+ to 5 acres	\$4500.00
5+	\$6000.00
5) To any Special Public Interest (SPI) District	\$3000.00
6) No fee shall be charged for residential rezoning R-1, R-2, R-2A, R-3A, R-4, R-4A, R-4B, R-5, RG, PD-H when consistent with the Comprehensive Development Plan (CDP) land use map.	
B. SPECIAL USE PERMITS	\$400.00 All Classifications
C. SITE PLAN AMENDMENT APPLICATIONS. Site Plan Amendment fees shall be based on the zoning district in which the subject property is located and upon the size of the property for which the application for amendment is made according to the following schedule. No fee shall be charged when consistent with the Comprehensive Development Plan (CDP) land use map:	
1) In R-1, R-2, R-2A, R-3, R-3A, R-4, R-4B	\$500.00 All Classifications
2) In R-5, RG, or PD-H	
1 acre or less	\$500.00
1+ to 5 acres	\$625.00
5+ to 10 acres	\$750.00
10+ acres	\$1250.00
3) In R-LC, O-I, C-1, C-2, C-4, C-5, I-1, or I-2	
1 acre or less	\$1000.00
1+ to 5 acres	\$1500.00
5+ to 10 acres	\$2000.00
10+ acres	\$2500.00
4) In C-3, PD-OC, PD-MU, or PD-BP	
1 acre or less	\$2500.00
1+ to 5 acres	\$3250.00
5+	\$4000.00
D. TRANSFER OF OWNERSHIP APPLICATIONS	\$200.00 All Classifications
E. COMPREHENSIVE DEVELOPMENT PLAN (CDP) AMENDMENTS. Applications for Rezoning or Site Plan Amendments that are deemed by the Bureau of Planning to require consideration by the City Council to change the Land Use Element of the CDP shall require, in addition to fees stated elsewhere, a fee of \$1000.00	

**REVISED 12-30-02 - CITY OF ATLANTA
BUREAU OF PLANNING
2003 ZONING REVIEW BOARD SCHEDULE
6:00 P.M., CITY HALL, COUNCIL CHAMBER, SECOND FLOOR**

CLOSING DATE	ZONING REVIEW BOARD	ZONING COMMITTEE	CITY COUNCIL
November 12, 2002	January 7, 2003 January 9, 2003	January 29, 2003	February 3, 2003
December 10, 2002	February 6, 2003 February 13, 2003	February 26, 2003	March 3, 2003
January 14, 2003	March 6, 2003 March 13, 2003	April 2, 2003	April 21, 2003
February 11, 2003	April 3, 2003 April 10, 2003	April 30, 2003	May 5, 2003
March 11, 2003	May 1, 2003 May 8, 2003	May 28, 2003	June 2, 2003
April 8, 2003	June 5, 2003 June 12, 2003	July 2, 2003	July 7, 2003
May 13, 2003	July 8, 2003 July 10, 2003	July 30, 2003	August 18, 2003
June 10, 2003	August 7, 2003 August 14, 2003	August 27, 2003	September 2, 2003
July 8, 2003	September 4, 2003 September 11, 2003	October 1, 2003	October 6, 2003
August 12, 2003	October 2, 2003 October 9, 2003	October 29, 2003	November 3, 2003
September 9, 2003	November 6, 2003 November 13, 2003	November 26, 2003	December 1, 2003
October 14, 2003	December 4, 2003 December 11, 2003	January 14, 2004	January 20, 2004

JOHN A. BELL, SECRETARY TO THE BOARD
PATRICIA TINCH, LEGAL SECRETARY
404-330-6145